

## SUBMITTING AN RA REPAIR

When submitting an RA repair with service please take care to ensure the following procedure is adhered to:

- Print out a copy of this RA form for each individual repair; fill out all fields with the relevant information. **IMPORTANT:** Take note to record a point of contact for repairs submitted; TAG Service may contact you regarding repairs.
- If claiming a warranty repair please attach the relevant warranty information to the warranty status page. For all non-warranty repairs please identify the repair as non-warranty in the warranty status field.
- When your RA Form is completed please consolidate with your repair and submit to TAG Service:

Attn: Service Department  
Technical Audio Group  
Unit 17, 43-53 Bridge Rd  
Stanmore NSW 2048

- If you have any questions or concerns please feel free to contact the Service & Spares Administrator via (02) 95190900 or [service@tag.com.au](mailto:service@tag.com.au).

**SERVICE RA FORM**

DATE: \_\_\_\_\_

**CUSTOMER DETAILS**

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

STREET: \_\_\_\_\_

SUBURB/CITY: \_\_\_\_\_

STATE/POSTCODE: \_\_\_\_\_

**ORDER INFORMATION**

INVOICE DATE: \_\_\_\_\_

INVOICE NUMBER: \_\_\_\_\_

PO#: \_\_\_\_\_

PRODUCT MODEL: \_\_\_\_\_

FAULT DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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WARRANTY STATUS: \_\_\_\_\_

If claiming a warranty repair, please attach copy of Proof of Purchase/Receipt to this page.